



Republic of the Philippines  
**OFFICE OF THE OMBUDSMAN**  
**Bids and Awards Committee – Central Office**  
 Agham Road, Diliman, Quezon City 1104

## NOTICE OF AWARD

### QUARTZ BUSINESS PRODUCTS CORPORATION

Suite 910 Cityland 10 Tower 1 6815, Ayala Ave., Makati City

Tel. No.: 815-1466 / 818-7707

Email address: raymund.quintong@quartz.com.ph

Attention: **MR. RAYMUND QUINTONG**

Authorized Representative

Dear **Mr. Quintong**:

We are pleased to inform you that your quotation for the procurement of the following item under **QN 2018-0245-NOV** with the total bid price of **Sixty Eight Thousand Pesos (P 68,000.00)** has been determined to be the **lowest calculated and responsive bid**:

Item No.	Qty./ Unit	Item Description	Bid Price
2	5 units	<p><b>MONO LASER PRINTER</b>  <b>TECHNICAL SPECIFICATIONS:</b>  <b>Manufacturer's Certification:</b> ISO 9001 compliant for at least 10 years  <b>Print technology/ method:</b> Laser  <b>Memory:</b> 128 MB or higher  <b>Processor:</b> 1200 Mhz or higher  <b>Speed:</b> up to 40 ppm or higher (normal, letter)  <b>Monthly Duty Cycle:</b> 80,000 pages per month or higher  <b>Recommended monthly page volume:</b> up to 4,000 pages or higher  <b>Input capacity:</b> - At least 250-sheet adjustable main tray or higher with multiple-sheet multi-purpose / priority feed / bypass tray  <b>Output Capacity:</b> 150-sheet or higher  <b>Interface:</b> At least USB 2.0 or latest , at least Ethernet 10/100/1000  <b>Paper Size:</b> For at least: Letter, A4, Legal, Envelope, 8.5"x13"  <b>Compatible operating systems:</b> For 32 and 64 bit: Microsoft® Windows® XP, Vista, XP Professional, Windows 7, Windows 8 / 8.1, Windows 10, Mac OS, Linux  <b>Toner page yield:</b> toner cartridge capable of 3,000 pages or higher  <b>Features:</b> Energy saver with auto-on, auto-off / sleep capability/function. Photo-conductive drum unit and toner in one cartridge/incorporated. With display screen for menu and status display.  <b>Accessories:</b> Power Cable (Phil. Standard), USB Cable, toner cartridge with incorporated drum unit, Driver and User Manual  <b>OTHER REQUIREMENTS:</b>            • All equipment and components should be original, branded (not clone or assembled) and brand new            • Availability of parts and consumables in local market by local distributor            • At least one (1) year next business day on-site (NBDOS) warranty on parts and labor            • Includes hardware setup, installation, configuration and warranty maintenance, if needed            • The supplier must have been in IT business for at least five (5) years and is an authorized service partner and reseller of the product/unit being offered.            • Delivery period within 30 calendar days after receipt of Purchase Order.  <b>EQUIPMENT AFTER SALES SUPPORT:</b>            • Monday to Friday, office hours nationwide technical support / after sales service            • With Customer Service division/section of at least 5 years experience in IT business and after-sales service and support.            • bidder / supplier must have an official website and capable of receiving request for technical support / service by phone and by its official corporate email account.            • Capable of providing technical service/assistance within 24 hours OR next business day on-site (NBDOS) warranty.            • With reliable ticketing/monitoring system/procedure capable of monitoring all received service request based on issued report/incident number for proper monitoring and tracing based on issued report/incident number for proper monitoring and tracing.</p>	68,000.00
<b>GRAND TOTAL:</b>			<b>₱ 68,000.00</b>


You are hereby required to provide, within ten (10) days from receipt hereof, the Performance Security/Performance Bond equivalent to the following:

Form of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
a) Cash, cashier's/manager's check, bank draft/guarantee confirmed by a Universal or Commercial Bank.	Five percent (5%)
b) Irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
c) Surety bond callable upon demand issue by a surety or insurance company duly certified by the Insurance Company as authorized to issue such security.	Thirty percent (30%)

Failure to provide the Performance Security shall constitute sufficient ground for cancellation of the award.

Very truly yours,

  
**MELCHOR ARTHUR H. CARANDANG**  
*Overall Deputy Ombudsman*

Date: 05 DEC 2018 

Received by:

\_\_\_\_\_  
(Signature above printed name)

\_\_\_\_\_  
(Date and time of receipt)

*\*Kindly fax/email to sender to acknowledge receipt*

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