

Republic of the Philippines OFFICE OF THE OMBUDSMAN Bids and Awards Committee – Main Agham Road, Diliman, Quezon City 1104

REQUEST FOR QUOTATIONS

The Office of the Ombudsman, through its Bids and Awards Committee (BAC) – Main, as duly authorized to conduct **Small Value Procurement** for "1 unit Spine Board with Spider Strap (Adult)" in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, hereby invites all interested suppliers/bidders to offer their lowest government price.

Quotation Number: QN 2021-2-0055-OCT (3rd Canvass)

Name of Project: "1 unit Spine Board with Spider Strap (Adult)"

Total Approved Budget for the Contract (ABC): **P4,000.00**

Location: Office of the Ombudsman, Agham Road, Diliman, Quezon City

Specifications: One (1) line item. See attached Annex "A"

Deadline of submission: 03 November 2021, 2:00 p.m.

Delivery period: Within fifteen (15) calendar days from receipt of Purchase Order;

Interested bidders/suppliers are required to submit their duly accomplished scanned Price Quotation Forms (Annex A) and documentary requirements on or before the deadline of submission of bids at the BAC Secretariat email (bac@ombudsman.gov.ph and/or ombbacsecmain@gmail.com).

Bidders/suppliers are required to sign or affix its initials on each page and shall submit the following documentary requirements together with their quotation:

- 1) Valid and Current Mayor's / Business Permit 2021;
- 2) PhilGEPS Registration Number;
- 3) Income / Business Tax Return (for ABCs above P500,000);
- 4) For ABCs above \$\text{P50,000.00}\$ Omnibus Sworn Statement (OSS) "Annex C1/C2/C3". Bidder/supplier's OSS shall be valid for six (6) months and may be used for other quotations in the BAC OMB-Main thru Alternative Modes of Procurement, unless an updated OSS is required. (Reference: GPPB Resolution No. 21-2017)
- 5) For ABCs P50,000.00 and below
 - a) For Single Proprietorship Authorization letter/Special Power of Authority, in case the owner is not the signatory of Price Quotation Form and Notice of Award. ("Annex D")
 - b) For Corporation/Partnership/Joint Venture Secretary's Certificate authorizing signatory. ("Annex E")

Award of contract shall be made to the lowest calculated supplier which complies with the minimum technical specifications (Annex A) and General Terms and Conditions (Annex B).

For further inquiries you may email us at <u>bac@ombudsman.gov.ph</u> and/or <u>ombbacsecmain@gmail.com</u>.

Acting Assistant Ombudsman, OMB-Luzon Chairperson, Bids and Awards Committee - Main

ANNEX A PRICE QUOTATION FORM

Quotation No.	2021-2-0055-OCT
PR No. (s)	PU-21-06-185
APP/SPPMP Code	2021APP-173
Canvass No.	3 rd
Date:	26 October 2021
Authority:	53.9 (SVP)
Authority No.	RFA 21-2-022
Authority Date:	14 July 2021

HON. ADORACION A. AGBADA

Chairperson, Bids and Awards Committee-Main Office of the Ombudsman Agham Road, North Triangle Diliman, Quezon City

Thru: BAC Secretariat - Main

Dear **Madame:**

Address: Tel/Fax No.: Email Address:

PhilGEPSReg'n Cert. No.: PhilGEPSReg'n valid until:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed the Instructions to Bidders specified in Annex B, hereunder is our quotation/s for the item/s as follows:

	item	s as follow	s:					
Item No.	PR No./APP Code	Total ABC (in Php)	Qty.	unit	OMBUDSMAN SPECIFICATIONS	Bidder's offer (Tech. spec/brand, if applicable)	Unit Price	Total Price
1	PU-21-06-185/ 2021APP-173 Medical Clinic	4,000.00	1	unit	SPINE BOARD with SPIDER STRAP (ADULT) - combo spine board/restraint system - includes the spider strap with 10 points attachment - high density poly ethylene - rigid, light and floatable - resistance to bump and corrosion - convex underside has built-in runners for easier access to handles - compatible with most head immobilization devices and strap mechanism - easy to clean - X-ray and MRI compatible - load capacity: 160 kg - Dimension: 184x45x6 -Rigid head block with strap - CE or UL marked			
					G	RAND	TOTAL	
					Name of Authorize	ed Represent	tative	
					Signatur	re		
					Date			
	Bidde	r/Supplier's Ir	ıformat	ion:				
	Com	pany Name:						

ANNEX C1

OSS Form A Omnibus Sworn Statement for SOLE PROPRIETORSHIP (Revised) (NOTARIZED) Alternative Methods of Procurement – Negotiated Procurement (Small Value Procurement)

	TY/MUNICIPALITY OF) S.S.	
	AFFIDAVIT	
	I,(Name of Affiant) of legal age, [Nationality], and residing at	[Civil Status]
		[Address of Affiant], after
hav	ving been duly sworn in accordance with law, do hereby depose and state that:	
1.	I am the sole proprietor of	e of Bidder] with office
		of Bidder];
2.	As the owner and sole proprietor of	[Name of Bidder], I have esent it in the bidding at the
3.	[Name of Bidder] is not "blacklisted by the Government of the Philippines or any of its agencies, offices, corporations, or foreign government/foreign or international financing institution whose blacklisting report by the Government Procurement Policy Board, by itself or by relation, membership or controlling interest with another blacklisted person or entity as defined and procured guidelines on Blacklisting;	Local Government Units rules have been recognized p, association, affiliation
4.	Each of the documents submitted in satisfaction of the bidding requirements is an auth complete, and all statements and information provided therein are true and correct;	nentic copy of the original
5.	[Name of Bidder] is authorizing the Entity or its duly authorized representative(s) to verify all the documents submitted;	he Head of the Procuring
6.	I am not related to the Head of the Procuring Entity, members of the Bids and Awar Technical Working Group, and the BAC Secretariat, the head of the Project Management, and the project consultants by consanguinity or affinity up to the third civil degree	nent Office or the end-user
7.		existing labor laws and
8.	[Name of Bidder] is aware of and har responsibilities as a Bidder:	s undertaken the following
	a) Carefully examine all of the Bidding Documents;	
	b) Acknowledge all conditions, local or otherwise, affecting the implementation of the	e Contract;
	c) Made an estimate of the facilities available and needed for the contract to be bid, if	any; and
	d) Inquire or secure Supplemental/Bid Bulletin(s) issued; and	
9.	[Name of Bidder] did not give or parcommission, amount, fee, or any form of consideration, pecuniary or otherwise, personnel or representative of the government in relation to any procurement project of	to any person or official
10)	In case advance payment was made or given, failure to perform or deliver are undertakings in the contract shall be sufficient grounds to constitute crimina (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence the or converting any payment received by a person or entity under an obligation invacertain goods or services, to the prejudice of the public and the government of the Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.	al liability for Swindling arough misappropriating volving the duty to deliven
	IN WITNESS WHEREOF, I have hereunto set my hand this day of, 20 at _	, Philippines
	[Ridder's Representative/An	uthorized Signatoryl

SUBSCRI	BED and swor	n to before m	e, in the city/mun	icipality of	, this
day of, 2	20 by		with Reside	nce Certificate No	issued at
	on	, 20	•		
				NOTARY PUBLIC My commission expires	s Dec. 31, 20
Doc. No; Page No; Book; Series of					

ANNEX C2

OSS Form B Omnibus Sworn Statement for PARTNERSHIP OR COOPERATIVE (NOTARIZED) Alternative Methods of Procurement – Negotiated Procurement (Small Value Procurement)

	PUBLIC OF THE PHILIPPINES) FY/MUNICIPALITY OF) S.S.
	AFFIDAVIT
	I,
_	[Address of Affiant], after
nav	ving been duly sworn in accordance with law, do hereby depose and state that:
1.	I am the duly authorized and designated representative of
	[address of Bidder];
2.	I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the
	Certificate issued by the corporation or the members of the joint venture)];
3.	[Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4.	Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5.	[Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6.	None of the officers and members of
7.	[Name of Bidder] complies with existing labor laws and standards;
	statidards,
8.	[Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
	a) Carefully examine all of the Bidding Documents;
	b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
	c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
	d) Inquire or secure Supplemental/Bid Bulletin(s) issued; and
9.	[Name of Bidder] did not give or pay directly or indirectly, any
	commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
	In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling
10.	(Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code. IN WITNESS WHEREOF, I have hereunto set my hand this day of, 20 at, Philippines.

SUBSC	RIBED and swo	orn to before m	ne, in the city/municip	ality of	, this
day of,	20 by		with Residence	Certificate No	issued at
	on	, 20	·		
				NOTARY PUBLIC My commission expire	es Dec. 31, 20
Doc. No; Page No; Book; Series of .					

ANNEX C3

OSS Form C

Omnibus Sworn Statement for CORPORATION OR JOINT VENTURE (Revised) (NOTARIZED)
Alternative Methods of Procurement – Negotiated Procurement (Small Value Procurement)

	TY/MUNICIPALITY OF) S.S. AFFIDAVIT
	I,
hav	[Address of Affiant], after wing been duly sworn in accordance with law, do hereby depose and state that:
1.	I am the duly authorized and designated representative of
	[Name of Bidder], with office address at[address of Bidder];
2.	I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the[Name of Bidder] at theOFFICEOF THE OMBUDSMAN – MAIN asshown in the attached
	[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)];
3.	[Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4.	Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5.	[Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6.	None of the officers, directors, and controlling stockholders of
7.	[Name of Bidder] complies with existing labor laws and standards;
8.	[Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
	a) Carefully examine all of the Bidding Documents;
	b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
	c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
	d) Inquire or secure Supplemental/Bid Bulletin(s) issued; and
9.	[Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10.	In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.
	IN WITNESS WHEREOF, I have hereunto set my hand this day of, 20 at, Philippines.

[Bidder's Representative/Authorized Signatory]

SU	JBSCRIE	ED and swor	rn to before me	e, in the c	ity/municip	ality of	, this	
day of	, 20	by		with	Residence	Certificate No		issued a
		on	, 20	·				
						NOTARY PUBL	IC expires Dec. 31, 20	n
						Wry Commission 6	expires Dec. 31, 2	0
Doc. No	;							
Page No	;							
Book	;							
Series of _	·							

ANNEX D

Office of the Ombudsman (For Single Proprietorship only) **Authority of Signatory**

AUTHORIZATION LETTER

Ι,	, Owner/Proprietor of	[company
name], a single proprietorship	registered under the laws of	, with its
registered office at		[address of bidder],
has made, constituted and ap	pointed	[authorized representative] true and lawful
attorney, for it and its name, p	place and stead, to do, execute and perform	any and all acts necessary, participate and/or
represent	[con	npany name] in the bidding (under alternative
mode of procurement) at the C	OFFICE OF THE OMBUDSMAN – MAI	N as fully and effectively as owner/proprietor
might do if personally presen	nt with full power of substitution and rev	ocation and hereby confirming all that said
representative shall lawfully of	lo or cause to be done by virtue hereof.	
IN WITNESS WHE	REOF, I have hereunto set my hand this	day of,
202, at	.	

Affiant

ANNEX E

Office of the Ombudsman (For Corporation/Partnership/Joint Venture) **Authority of Signatory**

SECRETARY'S CERTIFICATE

I,								
I am familiar with the facts herein cer	tified and	l duly authorized	d to certi	fy the s	same;			
At the regular meeting of the Boar at which mee			_		-			
resolutions were approved, and the same have in full force and effect on the date hereof:	not been	annulled, revok	ed and a	mended	l in any wa	ay wha	tever aı	nd are
RESOLVED, that								
authorized to participate in the bidding (un OMBUDSMAN – MAIN; that if awarded the and is granted full power and authority to do	e project	shall enter into and perform ar	contract	with the	ne Office	of the (Ombud	sman;
WITNESS the signature of		undersigned			officer	of	the	said
Α	CKNOV	VLEDGMENT	Γ		(Corp	oorate S	Secretar	
REPUBLIC OF THE PHILIPPINES) CITY/MUNICIPALITY OF) SS.								
BEFORE ME, a Notary Public for and in		•	_	-			_	-
appeared with me and to me known to be the same packnowledged to me to be his/her free ar including this page in which this Ackn instrumental witnesses on each and every	persons v nd volunt owledge	who executed tary act and dement is written	the for	egoing sisting	g instrum g of only	ent w	hich h _ () pa	e/she age/s,
WITNESS MY HAND AND SEAL this _		at		. P	hilippine	S.		
Notary Public				, -	FF			
Doc. No Page No Book No Series of								



Republic of the Philippines OFFICE OF THE OMBUDSMAN Bids and Awards Committee – Main Agham Road, Diliman, Quezon City 1104

MEMORANDUM

FOR

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HON. WARREN REX H. LIONG

Overall Deputy Ombudsman

FROM

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BIDS AND AWARDS COMMITTEE - MAIN

DATE

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12 July 2021

SUBJECT

REQUEST FOR AUTHORITY TO RESORT TO ALTERNATIVE

MODE OF PROCUREMENT UNDER SECTION 53.9 (SVP) OF

THE 2016 REVISED IRR OF RA 9184

As per approved Annual Procurement Plan for 2021 (APP Code: 2021APP-153), the Bids and Awards Committee – Main respectfully requests for authority to resort to Negotiated Procurement (Small Value Procurement), as an alternative method of procurement for the goods to be directly procured from suppliers of known qualifications.

Specifically, the procurement pertains to Purchase Request No. PU-21-06-185 (dated 15 March 2021 and received on 29 June 2021) for the procurement of "1 unit Spine Board with Spider Strap (Adult)" for the use of the Medical Clinic.

The estimated cost for the purchase is **Four Thousand Pesos** (**P4,000.00**), which does not exceed One Million Pesos (P1,000,000.00), the threshold prescribed in Annex H of the 2016 Revised Implementing Rules and Regulation of RA 9184.

This request is in accordance with the provisions of Section 53.9 of the 2016 Revised IRR of RA 9184, and this acquisition does not result in splitting of contracts as prohibited by Section 54 of the same law.

For your Honor's consideration.

BIDS AND AWARDS COMMITTEE - MAIN

CORINNE JOIE M. GARILLO

Member

CHRISTIAN L. TARCE

Member

PR No. APP/SPPMP Code		Item	End-user	ABC
PU-21-06-185	2021APP-173	1 unit SPINE BOARD with SPIDER STRAP (Adult)	Medical Clinic	P 4,000.00

Page 2 of 2 REQUEST FOR AUTHORITY TO RESORT TO ALTERNATIVE METHOD OF PROCUREMENT UNDER SECTION 53.9 (SVP) OF THE REVISED IRR OF RA 9184 PR Nos. PU-21-06-185

The dispositive portion reads as follows:

"This request is in accordance with the provisions of **Section 53.9** of the 2016 Revised IRR of RA 9184, and this acquisition does not result in splitting of contracts as prohibited by Section 54 of the same law.

For your Honor's consideration."

RICHARD D. VALLEJO

Member

JULIEVER ROQUE LAMUG

Member

NELLIE P. BOGUEN-GOLEZ

Member

ADORIE T. CORNITO

Vice-Chairperson

APPROVED / DISAPPROVED:

Chairperson

WARREN REX H. LIONG Overall Deputy Ombudsman

 PR No.
 APP/SPPMP Code
 Item
 End-user
 ABC

 PU-21-06-185
 2021APP-173
 1 unit SPINE BOARD with SPIDER STRAP (Adult)
 Medical Clinic
 P 4,000.00

PURCHASE REQUEST

OFFICE OF THE OMBUDSMAN

Agham Road, Diliman, Quezon City

Department:	MEDI	CAL CLINIC				te:15-M	ar-21	
Stock No.	Unit		Item Descri	ption	Quantity	Unit Cost	Total Co	ost
2021APP 173	unit	* combo spine * includes the service of the servic	with SPIDER S board/restrain spider strap wi Poly ethylene I floatable ump and corros ide has built-in les th most head im nanism	it system ith 10 points attachmen ion runners for easier imobilization devices	1	4,000.00		0.00
	* X-Ray and MRI compatible * load capacity: 160 kg * Dimension: 184x45x6 * Rigid head block with strap * CE or UL marked **********nothing follows				By: <u>``</u> u	ice of the Ombudsman BAC - Centrel Office Lunie 6/29/2021Time 09:/		
PURPO	SE:						P 4,000	0.00
		Medical/ Labo	oratory Equip	ment/ToolsAapparatu	ıs/Furniture	s for CY 202	1	
Signature: Printed Name: Designation: EMMANUEL Q. VER			MW If, WY ERGARA	LEILANIE BERNAI Assistant Ombu	Aba DETTE C. CA	×	PR Contro	l No

INCLUDED IN ANNUAL (PPP173)
PROCUREMENT PLAN (PPP173)

HE SHOW THE												
2021APP-206	Unit	1	Chemistry Analyzer, Fully Automated	Medical Clinic	PB	2nd Qtr	2nd Qtr	2nd Qtr	2nd Qtr	RAB	2,000,000.00	2,000,000.0
	r. Medical PPE											
2021APP-205	Lot	1	Laboratory and Medical Clinic Expansion	Medical Clinic	Sec. 53.9	Qtrly	Qtrly	Qtrly	Qtrly	RAB	500,000.00	
	q. Laboratory and Medical Clinic Room Renovation/Expansion				-		1					
					-							
2021APP-184	pcs	1300	Flu Vaccine (Quadrivalent)	Medical Clinic	PB	1st Qtr	1st Qtr	1st Qtr	1st Qtr	RAB	1,170,000.00	1,170,000.0
2021APP-183	pcs -	1300	Pneumococcal Vaccine	Medical Clinic	PB	1st Qtr	1st Qtr	1st Qtr	1st Qtr	RAB	2,600,000.00	2,600,000.0
2021APP-182	pcs	150	Cervical Cancer Vaccine	Medical Clinic	Sec. 53.9	1st Qtr	1st Qtr	1st Qtr	1st Qtr	RAB	465,000.00	465,000.0
	o. Vaccines											
2021APP-181	Lot	1	3nd Quarter Laboratory Supplies & Materials	Medical Clinic	Sec. 53.9	3rd Qtr	3rd Qtr	3rd Qtr	3rd Qtr	RAB	79,347.50	79,347.5
2021APP-180	Lot	1	2nd Quarter Laboratory Supplies & Materials	Medical Clinic	Sec. 53.9	2nd Qtr	2nd Qtr	2nd Qtr	2nd Qtr	RAB	79,347.50	79,347.5
	n. Medical/Laboratory Supplies&Materials				Sec. 53.9							
2021APP-179	Lot	1	STO Quarter iviedical iviedicines	Wedles Cillie	300.33.3	Jid Qu	510 41	574 44	5.4 4.0			
2021APP-178	Lot	1	3rd Quarter Medical Medicines	Medical Clinic	Sec. 53.9	3rd Qtr	3rd Qtr	3rd Qtr	3rd Qtr	RAB	148,609.00	148,609.0
	k. Medical Medicines 8		Medical Clinic	Sec. 53.9	Ist Qtr	lst Qtr	Ist Otr	. Ist Qtr	RAB	148,609.00	148,609.0	
2021APP-173	Units	1	Spine board stretcher	Medical Clinic	Sec. 53.9	Ist Qtr	Ist Qtr	Ist Qtr	Ist Qtr	RAB	4,000.00	4,000.0
2021APP-172	Units	1	Automated external defibrillator	Medical Clinic	Sec. 53.9	Ist Qtr	Ist Qtr	Ist Qtr	Ist Qtr	RAB	163,900.00	
2021APP-171	unit	1	Medical Recliner	Medical Clinic	Sec. 53.9	3rd Qtr	3rd Qtr	3rd Qtr	3rd Qtr	RAB	20,000.00	20,000.0
2021APP-170	Units	216	Personal Protective Equipment (PPE) COVERALL, non-sterile, protective, medical grade	Medical Clinic	Sec. 53.9	Ist Qtr	Ist Qtr	Ist Qtr	Ist Qtr	RAB	180,480.00	180,480.0

