



Republic of the Philippines
Office of the Ombudsman
OFFICE OF THE DEPUTY OMBUDSMAN FOR MINDANAO
 Corner of Earth & Libra Streets, GSIS Heights,
 Matina, Davao City
 Website: www.ombudsman.gov.ph/www.philgeps.net.ph

REQUEST FOR QUOTATION

The Office of the Ombudsman – Mindanao Office, through its Bids and Awards Committee (BAC), as duly authorized to conduct Small Value Procurement/Shopping in accordance with Sections 53.9 and 52 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, hereby invites all interested suppliers/bidders to offer their lowest government price.

Supplier:	Quotation No: 23-0072August
Address:	PR No. 23-08-0092 dated August 01, 2023
	Remarks: 1st Canvass
Tel. No.	Date: August 04, 2023

ATTY. MARIA ILUMINADA S. LAPID-VIVA
 Chairperson, Bids and Awards Committee,
 Office of the Deputy Ombudsman for Mindanao
 Corner Earth and Libra Streets, GSIS Heights,
 Matina, Davao City

Dear Sir/Madam:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed the Instructions to Bidders specified in Annex B, hereunder is our quotation/s for the item/s as follows:

Item No.	ABC (PhP.)	Qty./Unit	OMB-MIN SPECIFICATIONS		UNIT PRICE	TOTAL PRICE
1	P 850,000.00	1 lot	1 lot Supply, Delivery and Installation of the Refilling of Six (6) Units FM 200 Fire Suppression System of the Office of the Ombudsman for Mindanao and Replacement of Thirteen (13) Units Batteries for the FM 200 Fire Suppression System of the Office of the Ombudsman for Mindanao office building as follows:	<input type="checkbox"/> Comply		
			1.) 6 pcs. Network type FM 200 40L cylinder (with container valve, pressure gauge and deep tube); 2.) 108 kgs. FM 200 Agent; 3.) 26 pcs. 12 V 7.2 Ah Battery; 4.) 1 lot Mobilization and Demobilization; 5.) 1 lot Preventive Maintenance Service; 6.) 1 lot Testing and Commissioning, Termination and Configuration; 7.) 1 lot Safety and Health Program; and 8.) 1 lot As-built Plans Note: Pls. see attached Scope of Work			
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Date Posted: August 07, 2023


TOTAL PRICE: _____

Date Submission: August 16, 2023

SUPPLIER'S REPRESENTATIVE
 (Printed Name)

**BY THE AUTHORITY OF THE
 BIDS AND AWARDS COMMITTEE**

 Signature/Date


ARIZONA MARTIN J. BOISER
 AGIO III/Lead, BAC Secretariat

Note:

Please state your PhilCass Number

Composed by

GENERAL TERMS AND CONDITIONS:

1. **BID VALIDITY.** Bids should be valid for sixty (60) calendar days counted from the deadline of submission of bids.
2. **PRICE ESCALATION.** All bid prices for the given scope of work in the contract as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation.
3. **ALTERNATIVE BIDS.** Alternative Bids shall be rejected. For this purpose, alternative bid is an offer made by a Bidder in addition or as a substitute to its original bid which may be included as part of its original bid or submitted separately therewith for purposes of bidding.
4. **TAXES.** The total price quoted is subject to withholding tax and payable check.
5. **DELIVERY PERIOD.** Delivery period should be within fifteen (15) calendar days upon receipt of Purchase Order.
6. **INCIDENTAL CHARGES AND SERVICES.** The cost of transportation, insurance, and other costs incidental to delivery of the Goods shall be included in the price quoted per item by the Bidder. An additional or separate delivery charge in the bid shall be treated as non-responsive and shall be rejected.
7. **TERM OF PAYMENT.** Payment shall be CHARGED ACCOUNT, unless specified. Cash on Delivery (COD) shall not be allowed, unless accepted during bid evaluation.
8. **RETENTION MONEY.** The obligation for the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) but not to exceed five percent (5%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) but not to exceed five percent (5%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period or, in the case of Expendable Supplies, after consumption thereof. Provided, however, That the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.
9. **LIQUIDATED DAMAGES.** No payment shall be made until full delivery of item/s is/are completed. Delay in the delivery shall be subject to liquidated damages by way of penalty @ 1/10 of 1% of each day of delay.
10. **ALTERATION OF TECHNICAL SPECIFICATIONS AND TERMS AND CONDITIONS.** Altering and/or amending the technical specifications and Terms and Condition(s) may be considered non-responsive / non-compliant. Request for Quotation (RFQ's) must be in the **Sealed Envelope** upon submission.

INSTRUCTIONS TO BIDDERS:

1. Completely fill out the Price Quotation Form (Annex B), technical specification/brand (if applicable), unit / total price and Supplier/Bidder's information. Do not forget to sign the Price Quotation Form.
2. Download this Form from the PhilGEPS website before the closing date for inclusion in the PhilGEPS Document Request List (DRL).

Bidders/suppliers offering the lowest calculated bid shall be required to submit the following documentary requirements as marked [✓] within three (3) working days from receipt of notification.

- [] 1) Updated Business/Mayor's Permit (photocopy)
- [] 2) Updated Certificate of PhilGEPS Registration (Platinum); (if ABC is above ₱50,000.00)
- [] 3) Updated Income / Business Tax Return (for ABCs above ₱500,000);
- [] 4) For ABCs above ₱50,000.00 – Notarized Omnibus Sworn Statement (OSS) "Annex C1/C2/C3". Bidder/supplier's OSS shall be valid for six (6) months and may be used for other quotations in the BAC OMB-Central Office thru Alternative Modes of Procurement, unless an updated OSS is required. (Reference: GPPB Resolution No. 21-2017)
- [] 5) Notarized bank account certification indicating Land Bank of the Philippines (LBP) as depository bank with account number and name of account holder. In case of bank account other than LBP, please indicate in the certification that the account holder shall bear the charges and fees that may be imposed by the bank.
- [] 6) For ABCs ₱50,000.00 and below –
 - a) For Single Proprietorship – Authorization letter/Special Power of Authority, in case the owner is not the signatory of Price Quotation Form and Notice of Award. ("Annex D")
 - b) For Corporation/Partnership/Joint Venture – Secretary's Certificate authorizing signatory. ("Annex E")

Award of contract shall be made to the lowest calculated bidder which complies with the minimum technical specifications (Annex A) and General Terms and Conditions (Annex B).

For further inquiries you may reach us at 221-3431 to 33 local 2207.

SCOPE OF WORK

A. Refilling of FM-200 Fire Suppression Cylinders

1. Remove/Disconnect cylinders from piping, wiring and/or other fittings;
2. Reconnect service unit cylinders;
3. Check valve head assemblies including siphon tube and accuracy of pressure gauge;
4. Refill and recharge 50-lb capacity cylinders with FM-200 chemical;
5. Test cylinders for any leakages from the valve head, pressure gauge fittings and body of cylinder through submersion process;
6. Deliver the newly refilled cylinders;
7. Disconnect service unit cylinders;
8. Reconnect newly refilled cylinders;
9. Clean and check smoke/heat detectors;
10. Check functionality of strobe lights/sirens;
11. Conduct PMS;
12. Conduct Testing and Commissioning; and
13. Turn-over of the project.

B. Preventive Maintenance Service (PMS)

PMS includes cleaning of FDAS devices, checking of suppression pipes and dismantling and installation of cylinders. Devices found to be defective during PMS are subject to different quotation.

C. Testing and Commissioning

Testing and Commissioning includes testing and commissioning of FDAS and valve activation of Fire Suppression System. Devices found to be defective during the conduct of Testing and Commissioning are subject to different quotation.

SPECIFICATION

A. FM-200 CYLINDER

Filling pressure:	4.2 MPa
Extinguishing agent filling density:	$\leq 950 \text{ kg/m}^3$
System Power Supply:	AC220V/DC245V/1A
Valve drive air pressure:	$6.01 \pm 1.0 \text{ MPa}(20^\circ\text{C})$
System working environment temperature:	$-10^\circ\text{C} \sim 55^\circ\text{C}$
System protection limits area:	The largest single area 800 m^2 ; Volume: the largest single area 3600 m^3
System start-up mode:	Automatic system start-up, electrical manual, mechanical emergency manual
Storage bottle volume:	40L

B. BACK-UP BATTERY

Capacity:	12V 7.2Ah
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WARRANTY

One (1) Year warranty on parts and service. Warranty covers hardware components and its parts or accessories in its normal usage except relocation and upgrading.

OTHERS

- Electric and water consumption charges on-site are not included and shall be provided by the client.
- Securing work permits and other necessary permit on-site shall be facilitated by GTI.
- Any item, material and labor not specifically included herein but are deemed necessary component for the execution of the works cited, such item must be included without additional time and cost component.
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