



Republic of the Philippines  
**OFFICE OF THE OMBUDSMAN**

Area Office for Mindanao  
 Earth corner Libra Street, GSIS Heights,  
 Matina, Davao City

Website: www.ombudsman.gov.ph / www.philgeps.net.ph

**REQUEST FOR QUOTATION**

The Office of the Ombudsman – Mindanao Office, through its **Bids and Awards Committee (BAC) for Alternative Method of Procurement**, as duly authorized to conduct Small Value Procurement/Shopping in accordance with Sections 53.9 and 52 of *The 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184*, hereby invites all interested suppliers/bidders to offer their lowest government price.

Supplier:	Quotation No: 24-BAC-AMP-036 May 2024
Address:	PR No: 2024-04-053 dated 4 April 2024
	Remarks: 1st Canvass
Tel. No.	Date: 03 May 2024

**ATTY. MARCO ANACLETO P. BUENA**

Chairperson, Bids and Awards Committee for Alternative Method of Procurement  
 Office of the Deputy Ombudsman for Mindanao  
 Corner Earth and Libra Streets, GSIS Heights,  
 Matina, Davao City

Dear Sir/Madam:

After having carefully read and accepted the Terms and Conditions of this RFQ and followed the Instructions to Bidders specified in Annex B, hereunder is our quotation/s for the item/s as follows:

Item No.	ABC (PhP.)	Qty./Unit	OMB-MIN SPECIFICATIONS		UNIT PRICE	TOTAL PRICE
1	P 719,983.26	1 lot	Supply, delivery, and installation of Electrical and Water connection, Guardhouse and pre-fabricated Septic Tank for the existing OMB-Min Storage Facility located at Sta. Ana Avenue, Davao City with the following requirements and specifications:	<input type="checkbox"/> Comply		
			<b>I. GENERAL REQUIREMENTS:</b>			
			1 lot Mobilization/Demobilization and Clean-up			
			1 lot Temporary Facilities & Utilities			
			1 lot Stake-out			
			1 lot Safety Requirements (including health & safety) protocols/standards during COVID)			
			1 lot Road Maintenance (cleaning, repair of damage due to access of equipment)			
			1 lot Disposal of Garbage and Construction Debris (including hauling and delivery)			
			1 lot As-Built Plans			
			<b>II. STORAGE FACILITY &amp; HUT ELECTRICAL WORKS</b>			
			<b>1. Roughing-ins</b>			
			30 lm 15mmØ PVC Pipe			
			15 lm 20mmØ PVC Pipe			
			4 pieces Octagonal Box			
			6 pieces Utility Box			
			1 lot Fittings, Accessories and Consumables			
			<b>2. Wirings and Wiring Accessories</b>			
			50 lm 3.5mm <sup>2</sup> THHN Copper Wire			
			10 lm 5 5mm <sup>2</sup> THHN Copper Wire			
			35 lm 8mm <sup>2</sup> THW Copper Wire			
			50 lm 14mm <sup>2</sup> THW Copper Wire			
			1 lot Fittings, Accessories and Consumables			
			<b>3. Devices &amp; Lighting Fixtures</b>			
			2 sets LO1 20w T8 LED (Complete Set)			
			2 sets 1-Gang Switch			
			2 pcs Duplex Convenient Outlet			
			6 sets 15Amps. Branch Circuit Breaker			
			4 sets 20Amps. Branch Circuit Breaker			
			2 sets 30 Amps. Branch Circuit Breaker			
			4 sets 40Amps. Branch Circuit Breaker			



			1 set 60amps Branch Circuit Breaker			
			2 sets Panel Board, 6 Branches			
			2 sets Panel Board, 4 Branches			
			1 lot Installation of Electrical Entrance Pole (2"Ø RSC Pipe), Raceways (1"Ø RSC Pipe), KWH Meter, 1" Service Entrance cap, Secondary rack with 2 spool insulator			
			6 pcs. Porcelain Spool Insulator			
			1 lot Electrical Concrete Post			
			1 lot Testing and Commissioning			
			<b>III. PLUMBING WORKS</b>			
			120 lm Water line(PPR)			
			1 unit Catch Basin			
			1 lot Septic Tank Vault PVC Type 2000 liters including excavations & concrete cover on top			
			3 lengths 50mmØ x 3.0m PVC Pipe Series 1000			
			8 lengths 100mmØ x 3.0m PVC Pipe Series 1000			
			2 pieces 100mmØ x 50mmØ PVC Reducer			
			5 pieces 100mmØ PVC Clean-out			
			2 pieces 100mmØ x 90° PVC Elbow			
			3 pieces 100mmØ x 45° PVC Elbow			
			6 pieces 100mmØ PVC Coupling			
			3 pieces 100mmØ x 100mmØ PVC Single Wye			
			3 pieces 100mmØx 100mmØ PVC Tee			
			1 lot Miscellaneous/Consumables (sealant and adhesive, soldering supplies, solvents, etc.)			
			<b>IV. EARTHWORKS AND CONCRETING</b>			
			1 cu. m. Breaking of Concrete Road & Connection of 4"Ø PVC Pipe to Existing DPWH Drainage Line			
			2 cu. m. Excavation & Disposal of Unsuitable Materials			
			1 cu. meter Earthfill/Backfill and Compaction for Slab			
			.50 cu. meter Gravel bedding			
			10 sq. meter Termite Treatment (Footing of Nipa Hut)			
			<b>V. 10 sq. meters Hut with Jalousie Windows and ribtype longspan roof</b>			
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Date Posted: 03 May 2024  
Deadline of Submission: 28 May 2024

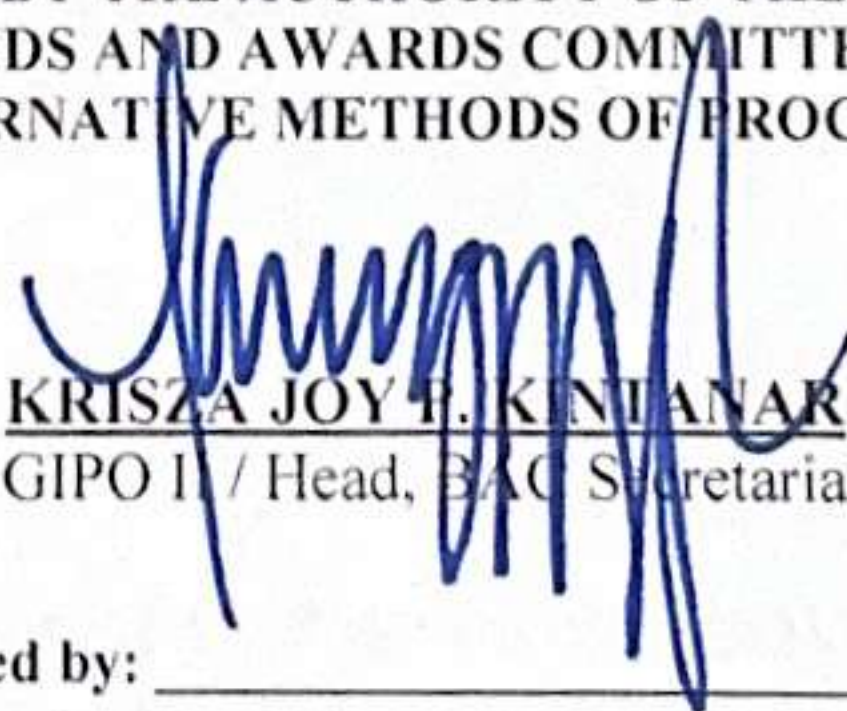
TOTAL PRICE: \_\_\_\_\_

\_\_\_\_\_  
**SUPPLIER'S REPRESENTATIVE**  
(Printed Name & Position)

\_\_\_\_\_  
Signature/Date

Note:  
Please state your PhilGeps Number: \_\_\_\_\_

**BY THE AUTHORITY OF THE  
BIDS AND AWARDS COMMITTEE  
(FOR ALTERNATIVE METHODS OF PROCUREMENT)**

  
**KRISZA JOY E. KANTANAR**  
GIPO I / Head, BAC Secretariat

Canvassed by: \_\_\_\_\_

Date: \_\_\_\_\_



## GENERAL TERMS AND CONDITIONS:

1. **BID VALIDITY.** Bids should be valid for sixty (60) calendar days counted from the deadline of submission of bids.
2. **PRICE ESCALATION.** All bid prices for the given scope of work in the contract as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation.
3. **ALTERNATIVE BIDS.** Alternative Bids shall be rejected. For this purpose, alternative bid is an offer made by a Bidder in addition or as a substitute to its original bid which may be included as part of its original bid or submitted separately therewith for purposes of bidding.
4. **TAXES.** The total price quoted is subject to withholding tax and payable check.
5. **DELIVERY PERIOD.** Delivery period should be within FIFTY (50) WORKING DAYS upon receipt of Purchase Order.
6. **INCIDENTAL CHARGES AND SERVICES.** The cost of transportation, insurance, and other costs incidental to delivery of the Goods shall be included in the price quoted per item by the Bidder. An additional or separate delivery charge in the bid shall be treated as non-responsive and shall be rejected.
7. **TERM OF PAYMENT.** Payment shall be CHARGED ACCOUNT, unless specified. Cash on Delivery (COD) shall not be allowed, unless accepted during bid evaluation.
8. **RETENTION MONEY.**  
  
The obligation for the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) but not to exceed five percent (5%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) but not to exceed five percent (5%) of the total contract price. The said amounts shall only be released after the lapse of the warranty period or, in the case of Expendable Supplies, after consumption thereof: Provided, however, That the supplies delivered are free from patent and latent defects and all the conditions imposed under the contract have been fully met.
9. **LIQUIDATED DAMAGES.** No payment shall be made until full delivery of item/s is/are completed. Delay in the delivery shall be subject to liquidated damages by way of penalty @ 1/10 of 1% of each day of delay.
10. **ALTERATION OF TECHNICAL SPECIFICATIONS AND TERMS AND CONDITIONS.** Altering and/or amending the technical specifications and Terms and Condition(s) may be considered non-responsive / non-compliant. Request for Quotation (RFQ's) must be in the **Sealed Envelope** upon submission.

## INSTRUCTIONS TO BIDDERS:

1. Completely fill out the Price Quotation Form (Annex B), technical specification/brand (if applicable), unit / total price and Supplier/Bidder's information. Do not forget to sign the Price Quotation Form.
2. Download this Form from the PhilGEPS website before the closing date for inclusion in the PhilGEPS Document Request List (DRL).

Bidders/suppliers offering the lowest calculated bid shall be required to submit the following documentary requirements as marked [✓] within three (3) working days from receipt of notification.

- [✓] 1) Updated Business/Mayor's Permit (photocopy)
- [✓] 2) PhilGEPS Registration
- [✓] 3) Updated Income / Business Tax Return (for ABCs above ₱500,000)
- [✓] 4) For ABCs **ABOVE** ₱50,000.00 – **NOTARIZED** Omnibus Sworn Statement (OSS) "Annex C1/C2/C3." Bidder/supplier's OSS shall be valid for six (6) months and may be used for other quotations in the OMB-MIN BAC for AMP, unless an updated OSS is required. (Reference: GPPB Resolution No. 21-2017)
- [✓] 5) **NOTARIZED** bank account certification indicating Land Bank of the Philippines (LBP) as depository bank with account number and name of account holder. In case of bank account other than LBP, please indicate in the certification that the account holder shall bear the charges and fees that may be imposed by the bank.
- [✓] 6) For ABCs ₱50,000.00 **ABOVE AND BELOW** –
  - a) **For Single Proprietorship** – Authorization letter/Special Power of Authority, in case the owner is not the signatory of Price Quotation Form and Notice of Award. ("Annex D")
  - b) **For Corporation/Partnership/Joint Venture** – **NOTARIZED** Secretary's Certificate authorizing signatory. ("Annex E")

Award of contract shall be made to the lowest calculated bidder that complies with the minimum technical specifications (Annex A) and General Terms and Conditions (Annex B).

For further inquiries you may reach us at (082) 233 4428 or (082) 333 2239.