



Republic of the Philippines  
**OFFICE OF THE OMBUDSMAN**  
**Bids and Awards Committee - GAO**  
Sen. Miriam P. Defensor-Santiago Avenue (*formerly Agham Road*)  
Brgy. Bagong Pag-asa, Diliman, Quezon City 1105

**BIDS AND AWARDS COMMITTEE – GAO**  
**RESOLUTION NO. GAO-24-05**  
**06 June 2024**

**WHEREAS**, the Office of the Ombudsman, through the General Appropriations Act for CY 2024, has programmed (APP Code: 2024APP-075) and approved Purchase Request (PR) No. PU-2024-02-002 (GAO) for the procurement through public bidding of six (6) brand-new Air-Conditioning Units (ACUs) for the CREMEB, OMB-Luzon of the Office of the Ombudsman (PB 2024-01-GAO) with a total Approved Budget for the Contract (ABC) in the amount of One Million Five Hundred Thousand Pesos (PhP1,500,000.00);

**WHEREAS**, a Pre-Procurement Conference was conducted on 05 March 2024 and was attended by the Bids and Awards Committee-General Administration Office (BAC-GAO), its Secretariat, and Technical Working Group-B (TWG-B);

**WHEREAS**, the Head of the Procuring Entity (HOPE), upon the recommendation of the BAC-GAO and the TWG-B, approved the technical specifications and total ABC of the procurement project at One Million Five Hundred Thousand Pesos (PhP1,500,000.00);<sup>1</sup>

**WHEREAS**, on 12 April 2024, the Invitation to Bid (ITB) for PB 2024-01-GAO: Public Bidding for the Supply, Delivery, and Installation of six (6) brand-new Air-Conditioning Units (ACUs) for the CREMEB, OMB-Luzon of the Office of the Ombudsman was posted on the PhilGEPS website, Ombudsman website, and OMB BAC-GAO Bulletin Board;

**WHEREAS**, Letters of Invitation for the Pre-Bid Conference, Opening of Bids, Bid Evaluation, and Post-Qualification were sent to and received by:

- a. Assistant Ombudsman Pilarita T. Lapitan (OMB-Proper)
- b. Office of the Overall Deputy Ombudsman
- c. Mr. Crisanto F. Frianeza (Secretary General, Philippine Chamber of Commerce and Industry)
- d. Mr. Paterno Menzon (Co-Chairperson, Coalition Against Corruption – Bishops Business Conference – Laiko [Government Procurement Monitoring Committee])
- e. State Auditor Joey I. Bernardino (OIC-Supervising Auditor, COA)
- f. Ms. Joanna Mae E. Alberto (President, Ombudsman Employees Association)

**WHEREAS**, a Pre-Bid Conference was conducted on 25 April 2024 at 9:30 a.m. with the BAC-GAO, its Secretariat, TWG-B, witnesses/observers, and eight (8) prospective bidders<sup>2</sup> in attendance;<sup>3</sup>

<sup>1</sup> TWG-B Memorandum dated 06 March 2024 and BAC-GAO Memorandum dated 07 March 2024 (Annex "A").

<sup>2</sup> (1) Fel-Aire Engineering; (2) Caresystem Technology Solution Co., Inc.; (3) Forza Business Solutions, Inc.; (4) Berns Engineering; (5) Aequus Enterprise Sales and Services; (6) Maintenance of Airconditioning and Refrigeration Co., Inc.; (7) ACMI Office Systems; and (8) Superaire.

<sup>3</sup> Attendance Sheet for the Pre-Bid Conference (Annex "B").

**WHEREAS**, no Supplemental/Bid Bulletin was issued for this project;

**WHEREAS**, from the period 12 April 2024 to 08 May 2024, four (4) bidders<sup>4</sup> purchased the bidding documents and submitted their bids before the 2:00 p.m. deadline on 08 May 2024;

**WHEREAS**, the Opening of Bids was conducted on 09 May 2024 at 9:00 a.m. with the BAC-GAO, its Secretariat, TWG-B, witnesses/observers, and the four (4) bidders in attendance;<sup>5</sup>

**WHEREAS**, after the conduct of eligibility check and evaluation of the submitted bids (First Envelope),<sup>6</sup> the BAC-GAO, upon the recommendation of the TWG-B, rated all four (4) bidders as "PASSED" in all their eligibility requirements and declared them "ELIGIBLE" to participate further in the proceedings;

**WHEREAS**, after evaluation of the financial bid proposals (Second Envelope) of the four (4) bidders in the following amounts: (a) Maintenance of Airconditioning and Refrigeration Co., Inc. (MARCO) – PhP1,088,192.34; (2) Berns Engineering (Berns) – PhP1,487,346.00; (3) Fel-Aire Engineering (Fel-Aire) – PhP1,452,465.08; and (4) Aequus Enterprise Sales and Services (Aequus) – PhP1,494,000.00, all of which were below the ABC, the BAC-GAO, upon the recommendation of the TWG-B, rated all four (4) bidders as "PASSED";

**WHEREAS**, immediately after the Opening of Bids, a Bid Evaluation was conducted to further evaluate the completeness of the bids and arithmetical calculations of the submitted financial components of the four (4) bidders, where MARCO, Berns, and Aequus were found to be accurate as to their mathematical computation while the bid of Fel-Aire increased by PhP99.98, making its bid PhP1,452,565.06, as such, the BAC-GAO, upon the recommendation of the TWG-B, declared MARCO as the Lowest Calculated Bid, thus:

Name of Bidder	Financial Bid	Ranking	Remarks
1 MARCO	PhP1,088,192.34	1	Lowest Calculated Bid
2 Berns	PhP1,487,346.00	3	---
3 Fel-Aire	PhP1,452,565.06 ( <i>as corrected</i> )	2	---
4 Aequus	PhP1,494,000.00	4	---

**WHEREAS**, on 10 May 2024, a Notice of Post Qualification was issued and MARCO was directed to submit/present the original copies and certified true copies of the required documents to the TWG-B during the post-qualification proceedings held on 15 May 2024, which was also attended by observers from the OMB-Proper and the Ombudsman Employees Association;<sup>7</sup>

**WHEREAS**, the TWG-B, in its Memorandum<sup>8</sup> dated 22 May 2024, recommended that MARCO be declared as the bidder with the Lowest Calculated and Responsive Bid after having passed all the criteria for post qualification;

<sup>4</sup> (1) Maintenance of Airconditioning and Refrigeration Co., Inc.; (2) Berns Engineering; (3) Fel-Aire Engineering; and (4) Aequus Enterprise Sales and Services.

<sup>5</sup> Attendance Sheet for the Opening of Bids (Annex "C").

<sup>6</sup> Summary of the Opening of Bids (Annex "D").

<sup>7</sup> Attendance Sheet for the Post Qualification (Annex "E").


<sup>8</sup> TWG-B Post Qualification Report on PB 2024-01-GAO dated 22 May 2024 (Annex "F").

**NOW, THEREFORE**, the undersigned members of the **Bids and Awards Committee-GAO** hereby **RESOLVE** and **RECOMMEND** to award the contract for the **Public Bidding for the Supply, Delivery, and Installation of six (6) brand-new Air-Conditioning Units for the CREMEB, OMB-Luzon of the Office of the Ombudsman (PB 2024-01-GAO) to Maintenance of Airconditioning and Refrigeration Co., Inc. (MARCO)** for tendering the Lowest Calculated and Responsive Bid in the amount of **One Million Eighty-Eight Thousand One Hundred Ninety-Two Pesos and Thirty-Four Centavos (PhP1,088,192.34)**, subject to the posting of a bond to guarantee performance.

**SO RESOLVED.**

06 June 2024, Quezon City, Philippines.

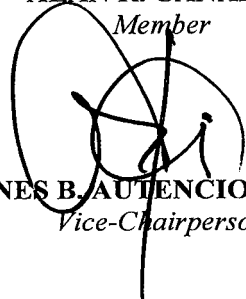
  
**KAREN S. BATU**  
*Member*

  
**JANET C. CABIGAS-VEJERANO**  
*Member*

  
**EXPEDITO O. ALLADO, JR.**  
*Member*

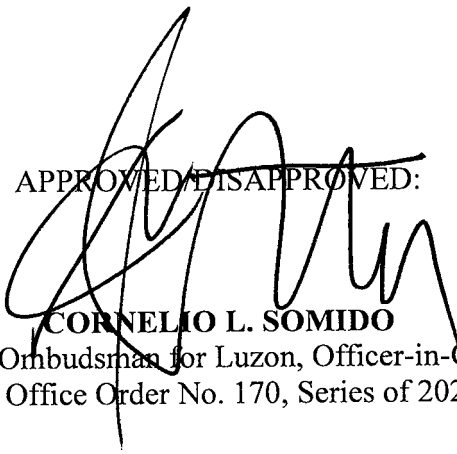
  
**ALAN R. CAÑARES**  
*Member*

  
**MARIA JANINA J. HIDALGO**  
*Member*

  
**AGNES B. AUTENCIO-DAQUIS**  
*Vice-Chairperson*

  
**LEILANIE BERNADETTE C. CABRAS**  
*Chairperson*

APPROVED/DISAPPROVED:

  
**CORNELIO L. SOMIDO**  
Deputy Ombudsman for Luzon, Officer-in-Charge  
per Office Order No. 170, Series of 2024 